

IRMMW-THz2007

Technical Exhibition Registration

Cardiff, September 2-7, 2007.

www.astro.cf.ac.uk/irmmw-thz2007

Please complete this form (4 pages) and FAX it to us at:

+44 (0)2920 451271

BOX Ex1

Your Personal Details	
Contact Person	
Surname	
First (given) name	
Tel:	
FAX:	
e-mail	

Affiliation	
Organisation Name	
Address Line 1	
Address Line 2	
Address Line 3	
City	
State/Province/County	
Post/ZIP Code	
Country	

We will reserve approximately 3m x 3m of floor space for your exhibition. Standard UK mains power (240V/13A) and a cloth covered table with chair are also provided.

Please describe here any additional requirements you might have. We will attempt to provide additional requests without extra charge. We will discuss additional charges with you in advance should they arise.

Extra requirements:

BOX Ex2.

Fee Calculation		Fees Quoted and payable in Sterling Please select type.	
Exhibition Space (3m x 3m) Including One Conference Delegate		£750	£
Delegate Name (if not as above)			
Additional Delegates		£250 each	£
Name			
Name			
Name			
Optional Items:			
Printed Digest (2-volume)*		£65 each	£
Banquet tickets	State Number Needed	£35 each	£
		TOTAL =	£

Exhibition fees should be paid in advance as there will be no method for payment of fees available at the conference. The exhibition fees include full conference registration for one person including delegate pack with CD-ROM conference digest.

You should also submit a single A4 page advertisement for the conference exhibition guide. This can be sent (no later than 18th July please) by e-mail in PDF format to: k.wood@terahertz.co.uk

Please select your preferred payment method:

BOX Ex 3.

Please select your payment method	TICK ONE
1. Credit or Debit Card (Go to Box Ex4)	
2. Bank Transfer (Go to Box Ex5)	
3. UK Sterling Account Cheque (Go to Box Ex6)	
4. Invoice (Go to Box Ex7)	

Now please complete the box appropriate to your payment method.

BOX Ex4.

Option 1. Payment by Credit/Debit Card	
Card Type	
Card Number	
Name (as it appears on card)	
Start Date (if applicable)	
Expiry Date	
Issue Number (if applicable)	
Security Code (3-digit)* see below	

BOX Ex4 continued.....

Cardholder Address	Line 1	
	Line 2	
	City	
	Post/ZIP Code	
	Country	

*** The security code we need is the last three digits of the number which appears on the back of your card.**

BOX Ex5.

Option 2. Payment by Direct Transfer	Please make your payment in Sterling to the account shown below.
Account Sort Code	12-11-03
B.I.C Code	BOFSGB21238
IBAN Code	GB35 BOFS 1211 0300 3610 74
Account Number	00361074
Bank Name	Bank of Scotland
Bank Address	St. James's Gate
	14-16 Cockspur Street
	LONDON SW1Y 5BL
Beneficiary Name	QMC Instruments Ltd.
Beneficiary Address	Station Mills, Daux Road,
	Billingshurst, West Sussex,
	RH14 9SH U.K.

BOX Ex6.

Option 3. Payment by Cheque	Only from a UK Sterling bank account.
Cheque payable to:	QMC Instruments Ltd.
Please send to:	QMC Instruments Ltd.
	Station Mills, Daux Road,
	Billingshurst, West Sussex,
	RH14 9SH U.K.

BOX Ex7.

Option 4. Payment against invoice	We will address the invoice to you as shown in Boxes 1 & 2 above unless you tell us otherwise in this box
To:	
Address:	
Your reference:	

Please also note:

A number of advertising and sponsorship opportunities exist. These include:

- a) Advertise on the delegate bag or on items included in the welcome pack***
- b) Sponsor aspects of catering at a conference event***
- c) Sponsor the partner social programme***
- d) Advertise in the conference digest and/or programme booklet or on the conference website***

To discuss these and other possibilities please contact us at:
k.wood@terahertz.co.uk

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